



High School Middle School

801 Forest Parkway
Crystal Falls, MI
49920

Phone: (906) 214-4695
Fax: 906-875-4660
www.fptrojans.org

6-12 Principal:
Lisa Olson
(906) 214-4695 ext. 322

Counselor
Harold Payne
(906) 214-4695 ext. 238

August 17, 2017

Dear Parents, Guardians, and Students of the Forest Park School District:

While we still have a few days of summer remaining, the beginning of our 2017-2018 school year is quickly approaching. We are excited to see all of you, and are sure you have many questions regarding the beginning of the year.

With this letter, you will find a supply list.

In order for you to pick up your child's schedule, there will be three steps.

FIRST, you will need to stop in the Middle School/High School office and pick up your **TWO SIDED REGISTRATION FORM PRINTED FROM POWERSCHOOL**. Once you have checked over the information, please make any necessary changes.

SECOND, you will pick up your packet of information. In this packet you will find a letter regarding the 2017-2018 Student Handbook, immunization information, a letter regarding pesticides, dual enrollment information, AND insurance information.

Please read your handbook. Remember—parent/guardians and students are responsible for knowing the contents of the handbook before the start of the school year. Please review the following sections before our first day of school:

- ***Appropriate dress/School Dress Code**
- ***Early dismissal procedures (for doctor appointments, family events, etc.)**
- ***Attendance and credit buyback**
- ***Athletic Eligibility**

THIRD AND FINAL STEP, you will have a page to sign stating you have either read/accessed the handbook online, or that you have picked up a copy of the handbook. You will need to sign the appropriate lines on the PowerSchool registration form. There are places for both parents/guardians and students to sign. Once that is completed and returned, you may pick up your schedule starting on Wednesday, August 23rd, after 6:00 pm. **If you have an outstanding lunch balance, you will not be able to pick up a schedule.**

Below is some information you may find useful:

1. Schedules will be available no earlier than Wednesday, August 23rd. We must have the parent/guardian signature page (the two sided registration form in the packet you will pick up) in our possession before individual schedules will be released. Please make sure to sign all five (5) lines on the back of the form. Two student signatures are also required on the page.





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2. Our first day for students is Tuesday, August 29th. Students are to report to the High School Gym at our normal time of 8:20 a.m. Following the general sixth through twelfth grade meeting, we will be holding grade-level meetings in the Multipurpose Room throughout the day. Students will be called from their regularly scheduled classes for these meetings.
3. **Sixth Grade/New Middle School Student Orientation** will be held Wednesday, August 23rd, at 6:00 p.m. in the Multipurpose Room. **Freshman/New High School Student Orientation** will be held on Wednesday, August 23rd, at 7:00 p.m. in the Multipurpose Room. Schedules will be available at the orientations, **IF** your other information is completed and handed in. Also, **all lunch balances must be paid.**
4. A MANDATORY MEETING for any **dual enrollment students and a parent/guardian** will be held at 7:45 on Wednesday, August 23rd, in the Multipurpose room.
5. Students should be prepared for their first day of school. This includes bringing the proper tools to class (pens, pencils, notebooks, folders, etc.), proper attire that is school appropriate and meets the school dress code, and mental preparedness. Students should speak with each of their teachers before more specific items are purchased.
6. We will be using an automated message system this year. Therefore, it is **VERY IMPORTANT** that you update your phone number, cell number, and email. The automated messaging system will be used for school cancelations and other relevant announcements/reminders. Messages will be sent through voicemail, text and/or email based on information in PowerSchool. Please refer to the Forest Park website, www.fptrojans.org for directions to update/enroll in the Parent Access to PowerSchool.

If you have any questions, please feel free to contact me via the middle/high school office (906) 214-4695 ext. 322 or email (lolson@fptrojans.org) and I will be happy to assist you. I am looking forward to the new school year.

Enjoy the rest of your summer, and I will see you soon.

Sincerely,

Mrs. Lisa Olson
Middle/High School Principal
Forest Park School District

