

School Emergency Preparedness Drill
Documentation Form

2019-20 School Year

Name of Reporting School (Check One):

Forest Park School District

Type of Drill (Check One):

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down / Shelter in Place (3 required)

Medical Emergency Response (1 required)

Time of Drill (Check One): 11:10 A.M.

Standard

Class Change

Recess

Other Events LUNCH HS/HS

Drill was Coordinated with (Check all that apply):

Emergency Management Coordinator - Name and Title: Vernon Jones

Law Enforcement Official - Name and Title: Mark Valesano, Sheriff

Fire Department / Emergency Responder Official - Name and Title: Steven Fabbri, Chief

Date of the Drill: 1/28/20 Time of the Drill: 11:10

Time to Evacuate / Shelter / Secure Building: 5 min

Total Participants: 908 Emergency Drill Number: Drill #3; of 3 Drill #

Name and Title of Person(s) Conducting Drill: Becky Waters/Superintendent Remarks:

** reminder to use night locks for all
lock down drills*

Signature of Superintendent or Designee: Becky Waters