

School Emergency Preparedness Drill  
Documentation Form

2019-20 School Year

**Name of Reporting School (Check One):**

Forest Park School District

**Type of Drill (Check One):**

Fire Drill (5 required)  Tornado Drill (2 required)  
 Lock Down / Shelter in Place (3 required)  Medical Emergency Response (1 required)

**Time of Drill (Check One):**

Standard  Class Change  Recess  Other Events

**Drill was Coordinated with (Check all that apply):**

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Mark Valesano, Sheriff

Fire Department / Emergency Responder Official – Name and Title: Steven Fabbig, Fire Chief

Date of the Drill: 9/17/19 Time of the Drill: 9:00 AM

Time to Evacuate / Shelter / Secure Building: 5 MINUTES

Total Participants: 476 Emergency Drill Number: Drill #1; Lockdown Drill #3

Name and Title of Person(s) Conducting Drill: Becky Waters/Superintendent Remarks:

Signature of Superintendent or Designee: Becky Waters

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Forest Park School District

**Type of Drill (Check One):**

Fire Drill (5 required)                       Tornado Drill (2 required)  
 Lock Down / Shelter in Place (3 required)                       Medical Emergency Response (1 required)

**Time of Drill (Check One):**

Standard     Class Change     Recess     Other Events

**Drill was Coordinated with (Check all that apply):**

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Mark Valeriano, Sheriff

Fire Department / Emergency Responder Official – Name and Title: Steven Fabbri, Fire Chief

Date of the Drill: 10/1/19 Time of the Drill: 12:30 p.m.

Time to Evacuate / Shelter / Secure Building: 2:22 ~~00~~  
min Sec

Total Participants: 476 Emergency Drill Number: Drill #2; Fire drill Drill # 5

Name and Title of Person(s) Conducting Drill: Becky Waters/Superintendent Remarks:

Signature of Superintendent or Designee: Becky Waters