

School Emergency Preparedness Drill  
Documentation Form

2017-2018 School Year

**Name of Reporting School (Check One):**

Forest Park School District

**Type of Drill (Check One):**

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down / Shelter in Place (3 required)

Medical Emergency Response (1 required)

**Time of Drill (Check One):**

Standard     Class Change     Recess     Other Events

**Drill was Coordinated with (Check all that apply):**

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Sheriff Mark Valesano

Fire Department / Emergency Responder Official – Name and Title: Fabbri

Date of the Drill: 3-22-18 Time of the Drill: 1:15

Time to Evacuate / Shelter / Secure Building: \_\_\_\_\_

Total Participants: 425    Emergency Drill Number: Drill #7; Tornado Drill # 2

Name and Title of Person(s) Conducting Drill: Lisa Olson, MS/HS Principal Remarks:

Signature of School Principal or Designee: Ms. L. Olson