

School Emergency Preparedness Drill
Documentation Form

2017-2018 School Year

Name of Reporting School (Check One):

Forest Park School District

Type of Drill (Check One):

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down / Shelter in Place (3 required)

Medical Emergency Response (1 required)

Time of Drill (Check One):

Standard

Class Change

Recess

Other Events

Drill was Coordinated with (Check all that apply):

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Chief Bear

Fire Department / Emergency Responder Official – Name and Title: Steven Fabbri

Date of the Drill: 11/29/17 Time of the Drill: 2:01

Time to Evacuate / Shelter / Secure Building: 3:00

Total Participants: 420 Emergency Drill Number: Drill #6; Lockdown Drill #2

Name and Title of Person(s) Conducting Drill: Lisa Olson, MS/HS Principal Remarks:

Signature of School Principal or Designee: Mrs. L. Olson