

School Emergency Preparedness Drill  
Documentation Form

**2017-2018 School Year**

**Name of Reporting School (Check One):**

Forest Park School District

**Type of Drill (Check One):**

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down / Shelter in Place (3 required)

Medical Emergency Response (1 required)

**Time of Drill (Check One):**

Standard     Class Change     Recess     Other Events

**Drill was Coordinated with (Check all that apply):**

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Chief Bear

Fire Department / Emergency Responder Official – Name and Title: Chief Fabbri

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Date of the Drill: 11-1-17    Time of the Drill: 8:55

Time to Evacuate / Shelter / Secure Building: \_\_\_\_\_

Total Participants: 407    Emergency Drill Number: Drill #5; Tornado    Drill # 1

Name and Title of Person(s) Conducting Drill: Lisa Olson, MS/HS Principal Remarks:

Signature of School Principal or Designee: Mrs. L. Olson