

School Emergency Preparedness Drill
Documentation Form

2017-2018 School Year

Name of Reporting School (Check One):

Forest Park School District

Type of Drill (Check One):

- Fire Drill (5 required) Tornado Drill (2 required)
 Lock Down / Shelter in Place (3 required) Medical Emergency Response (1 required)

Time of Drill (Check One):

- Standard Class Change Recess Other Events

Drill was Coordinated with (Check all that apply):

Emergency Management Coordinator – Name and Title: Vernon Jones

Law Enforcement Official – Name and Title: Tim Bear

Fire Department / Emergency Responder Official – Name and Title: Robert Fabbri

Date of the Drill: 9-20-17 Time of the Drill: 9:25

Time to Evacuate / Shelter / Secure Building: immediate

Total Participants: 428 Emergency Drill Number: Drill #3; Lockdown Drill #1

Name and Title of Person(s) Conducting Drill: Lisa Olson, MS/HS Principal Remarks:

Signature of School Principal or Designee: Mrs. L. Olson